

# Continuing Professional Development for electrical licence holders





This brochure has been endorsed by the Victorian Energy Safety Commission (ESV).

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The Continuing Professional Development (CPD) requirements for electrical licence holders along with other helpful information can be found at [esv.vic.gov.au/cpd](http://esv.vic.gov.au/cpd). This includes a list of training organisations where your CPD can be completed.

## **What is CPD?**

Most licence holders, including electricians and restricted electrical licence holders, must complete a day of CPD training before their licence can be renewed. Skills Maintenance CPD can be completed at any time in the two years before a licence needs to be renewed. Working without the appropriate licence is illegal, and will result in significant penalties for individuals and employers.

Protect *your* licence by getting your CPD completed as soon as possible.

## **When is the change coming in?**

CPD is required for all licence renewals from 1 July 2023.

## **How much training will be required, and where?**

Eight hours for most licences, in a classroom environment, at a training provider convenient to you. Skills Maintenance CPD will need to be completed every five years. A list of training providers can be found at [esv.vic.gov.au/cpd](http://esv.vic.gov.au/cpd).

## **What form will that training take?**

About 60% hands-on practical work, and 40% theory. An online learning management system will ensure you are well prepared.

## **How much it will cost?**

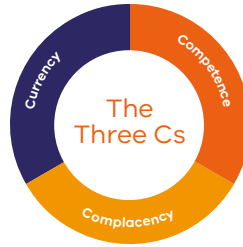
The Victorian Government will fund the first five years of the program. No licence holder will need to pay for their CPD during that period.

## **Is there an exam to pass at the end?**

There is no exam, but trainers may indicate to you any areas where they think your skills knowledge could usefully be increased.

Experts from all parts of industry have had input into CPD course content. It has been designed to contribute to both the licence holder's and community safety. The content will be revised regularly to ensure it remains current.

The move to CPD is a Victorian Government initiative, managed by Energy Safe Victoria and supported by unions, employer groups and trade associations. Read more at [esv.vic.gov.au/cpd](http://esv.vic.gov.au/cpd).



## Why is CPD being introduced?

To keep all Victorians safer, by ensuring the highest possible standards in our electrical services industry. Our industry is technically complex, sometimes hazardous and subject to regulatory changes. It's also rapidly changing, so electrical workers must stay up to date with both the latest regulations and ongoing technological advancements.

Every effort will be made to ensure that every licence holder is fully aware of their obligation to complete CPD.

## ESV acknowledges with thanks the support of the following organisations:



## What will CPD achieve?

CPD addresses the 'Three Cs' – Currency, Competency fade and Complacency.

Electrical trades experience regular updates in standards and regulations, advances in technologies, and strict safety requirements. Currency – how up to date everyone is – and Competency – how well we all do our jobs – are critically important.

And the last 'C' – Complacency – is one of the leading causes of workplace accidents according to WorkSafe Victoria. In worst-case scenarios, it can cost lives.



No matter how experienced we are, we cannot afford to lapse into complacency, especially in a 'safety critical' industry. And with new workplace manslaughter laws introduced in July 2021, no-one can afford to fall behind safe work practices.

ESV will introduce CPD in stages over several years. The program essentially contains two parts – Skills Maintenance, which could be viewed as "refresher" training, and Skills Development. This second phase of training will develop and expand on licence holders' knowledge and skills in areas of interest relevant to the electrical trade. More information on this second phase will be provided in coming years.

**Leanne Hughson**  
CEO  
Energy Safe Victoria

## Find out more at [esv.vic.gov.au/cpd](https://esv.vic.gov.au/cpd)



**Electrical licence holders must update their contact details with ESV.**

To ensure you receive all notifications and other news promptly, visit the ESV website regularly and ensure your contact details are correct in ESVConnect. This is a legal requirement.

Go to [esv.vic.gov.au/esvconnect](https://esv.vic.gov.au/esvconnect). Click on the ESVConnect button to login or register for ESVConnect, then follow the prompts.

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**Any questions?**

Scan the QR code or  
go to [esv.vic.gov.au/cpd](http://esv.vic.gov.au/cpd)